

STERLING RANCH METROPOLITAN DISTRICT NO. 3

121 S. Tejon Street, Suite 1100

Colorado Springs, CO 80903

Phone: 719-635-0330

www.sterlingranchmetro.org

NOTICE OF SPECIAL MEETING/BUDGET HEARING AND AGENDA

DATE: Tuesday, November 19, 2024

TIME: 11:00 a.m.

LOCATION: 2138 Flying Horse Club Drive, Colorado Springs, CO 80921

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTYyNDViMDctNWExOC00ZTkxLTkzNDMtYjU5NDE4OTY4ZjI3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d

Meeting ID: 215 971 299 316

Passcode: XK5FrL

To attend via telephone, dial 720-547-5281 and enter Conference ID: 554 571 194#

Board of Directors

Douglas Stimple

Loren Moreland

Peggy Libbey

Charles Collins

James Morley

Office

President

Secretary

Treasurer

Assistant Secretary

Assistant Secretary

Term Expires

May, 2025

May, 2027

May, 2025

May, 2025

May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the August 27, 2024 Regular Board meeting (enclosure).
- F. Consider adoption of the Resolution Regarding 2025 Annual Administrative Matters (enclosure).
- G. Ratify approval of 2023 Annual Report (enclosure).

II. FINANCIAL MATTERS

- A. Review and consider approval of payment of claims (enclosure).
- B. Review and accept the September 30, 2024 Unaudited Financial Statement, Schedule of Cash Position and Property Tax Schedule (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and to Set Mill Levies (enclosures).
- E. Discuss execution of the DLG-70 Certification of Tax Levies.
- F. Ratify approval of 2023 Audit (enclosure).
- G. Consider approval of the engagement letter with BiggsKofford to prepare the 2024 Audit (enclosure).

III. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- B. Review and consider the approval of Joint Amended and Restated Public records Request Policy (enclosure).
- C. Consider Adoption of Resolution Adopting a Digital Accessibility Policy and Designating a Compliance Officer (enclosure).
- D. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).

IV. MANAGER MATTERS

- A. Review and consider approval of Landscape Maintenance Contract for 2025 between the District and Sunflower Landscape, in the amount of \$187,248.00 (enclosure).
- B. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any); Authorize renewal of Special District Association (SDA) membership for 2025 (enclosure).
- C. Discuss obtaining worker's compensation for 2025.
- D. Consider approval of CliftonLarsonAllen LLP statement(s) of work for 2025 (enclosure).

V. OTHER BUSINESS

VI. ADJOURNMENT

The next meeting is scheduled for December 24, 2024 at 10:30 a.m.